

**BYLAWS of THE JEWISH GENEALOGICAL SOCIETY OF GREATER  
ORLANDO**

**Revised December 2, 2014**

ARTICLE I - NAME The name of this organization is the Jewish Genealogical Society of Greater Orlando (JGSGO).

ARTICLE II - OBJECTIVES This Society shall operate as a not for profit organization under the definitions of the Internal Revenue Code, and its objectives are:

1. To promote an interest in Jewish genealogy.
2. To encourage and instruct members in genealogical research through careful documentation and the maintenance of quality genealogical standards.
3. To provide opportunities for the sharing of Jewish genealogical information.
4. To publish genealogical and historical information in a regular newsletter and any other publications as directed by the membership.

ARTICLE III - MEMBERSHIP AND DUES

Section A. Membership: Any applicant interested in furthering the objectives of this Society shall be eligible for membership upon submission of completed application form and payment of dues. Section B. Dues: Annual dues shall be payable January 1. If dues are not received by March 1, the name shall be removed from the membership roll.

Section C. Classes of Membership and Annual Dues, as follows:

1. Individual Membership \$ 35.00 annually
2. Family Membership \$ 40.00 annually

3. Out-of-town (50-mile radius) \$ 30.00 annually

4. A special, discounted, limited-time, partial-year membership shall be offered to a limited number of leaders of Jewish organizations, businsses, or others whose could benefit from JGSGO membership, and whose membership may benefit the JGSGO. The fee of this class of membership is \$1.00. Each membership granted for this category requires a majority approval of the Board of Directors. This type of membership is entitled "Jewish leadership special membership". This category of membership can be granted by the Board of Directors only one time to any person, and the discounted membership is not renewable. The Jewish leadership special membership is valid only until the end of the calendar year in which it is bestowed. The purpose of this category of membership is to benefit leaders of the Jewish community, to help us collaborate with these important people, and to encourage them to become ongoing members, which will benefit them, their organizations, and the JGSGO.

A \$10 discount in annual dues shall be provided for any class of membership for which the member will commit to serving as a Society volunteer for a minimum of five hours for the calendar membership year. A member who receives the discount but does not fulfill the commitment shall not be eligible for the discount in the subsequent calendar membership year.

A special Lifetime dues payment of \$250 shall be set for an Individual member preferring to make a onetime payment of dues instead of the annual payment. Any Individual member making the Lifetime dues payment shall be granted membership in good standing for each membership year during which they are living and the Society is in existence.

Section D. Membership and fiscal year of the Society shall run from January 1 through December 31. New members, who join after June 1, may join at half price for the balance of the fiscal year.

#### ARTICLE IV – MEETINGS

Section A. Regular meetings. General membership meetings of the Society shall be

held as called by the Board of Directors at least quarterly.

Section B. Special meetings: The Chairman, the Board of Directors, may call special meetings of the Society, or by the written request of ten members. The call for such a meeting shall be given at least ten days written notice prior to the date of the meeting stating the purpose of the meeting. No business other than that stated shall be conducted.

Section C. Annual meeting: The regular meeting in December shall be known as the Annual Meeting.

Section D. Quorum: For the purpose of conducting business, ten paid-up members shall constitute a quorum.

## ARTICLE V — OFFICERS AND BOARD OF DIRECTORS

Section A. The society shall be governed by a Board of Directors elected by its members in good standing. The Board of Directors shall consist of five elected officers, a maximum of four elected directors, and the most recent past president who agrees to serve. The officers shall consist of President, Vice President Programs, Vice President Membership, Secretary, and Treasurer. The term of office of elected Directors shall be one year.

Section B. No person shall be elected or appointed or shall continue to serve as an officer or director unless that person is a member in good standing and has been a member of the Society for at least six months.

Section C. Any vacancy occurring on the Board of Directors may be filled until the next Annual Meeting by a majority vote of the remaining members of the Board of Directors, to complete the unexpired term of the vacancy.

Section D. There shall be regular bimonthly meetings of the Board of Directors. Additional meetings may be scheduled as needed. Meetings may be held in person or by audio or videoconference call. The President may, from time to time, call for an email vote by the board of directors. The email vote requires all board members voting

in the affirmative except for abstentions in order to pass.

Section E. The Board of Directors shall:

1. Transact the business of the Society between general membership meetings.
2. Appoint and Direct committees.
3. Approve general membership meeting programs.
4. Authorize disbursements in excess of \$100.00.

Section F. The President, with the approval of the Board of Directors, may appoint an Editor of the Society's publications, a Parliamentarian, a Special Events Chair, an Archivist, a Librarian, a Publicity Chair, a Mailings Chair, a Hospitality Chair, a Webmaster, a Blogmaster, and any other committee chairpersons as may be necessary. Except for the Parliamentarian, these appointees need not be board members.

Section G. A quorum shall be a simple majority of the board's members.

Section H. From time to time, the Board may adjust the number of elected Directors, but in no case may there be less than five nor more than nine elected Directors.

Section I. The President shall be the chief administrative office of the Society and shall be responsible for the execution of the Society's policies and programs and the efficient functioning of the Society under the general direction of the Board of Directors; the Bylaws; and any applicable State Laws, Federal Regulations, Articles of Incorporation or Society Standing Rules, Operational Guidelines and Polices. The President shall preside at all meetings of the Board of Directors and the general membership. The President is an ex-officio member of all committees except the Nominating Committee.

Section J. The Vice President Programs, shall organize and arrange programs for the general membership meetings of the Society. He/she shall coordinate notices to the general membership of upcoming meetings and events and be in charge of external

publicity for the Society. In conjunction with the Membership Vice President, he/she shall perform such other duties as are assigned by the President. In the absence of the President or disability of the President as determined by the Board of Directors, the Vice President Programs shall perform the duties of the President. In the case of resignation of the President, the Vice President Programs shall become President.

Section K. The Vice President Membership shall be the overall Membership Officer of the Society. He/she shall conduct a membership recruitment program. In coordination with the Treasurer, he/she shall maintain an up-to-date listing of the membership. He/she shall arrange for periodic publication of membership lists. He/she shall perform such other duties as are assigned by the President.

Section L. The Secretary shall have charge of all of the records, books, archives, seals, papers, and corporate records of the Society. He/she shall keep current, true and correct records of all of the proceedings of the Board of Directors and the general membership meetings. He/she shall maintain the master file of Society correspondence.

Section M. The Treasurer shall receive all moneys of the Society, depositing the same in the name of the Society in one or more federally insured financial institutions as shall be designated by the Board. He/she shall pay by check all bills approved by budget, with approval of the President for any unbudgeted items not exceeding \$100, or by an action of the Board. Checks shall be signed by the Treasurer and by the President or any other officer designated by the President. He/she shall consolidate financial and budget data for use in managing the affairs of the society.

Section N. Board members are required to attend at least half of the board's regular meetings each year. Board members who miss three consecutive board meetings called by the President or miss at least half of the board's regular meetings each year will be considered an uninterested party. Upon such designation, the Board of Directors may consider that board member's office vacant. Directors unable to attend should notify the President whenever possible far enough in advance so that the meeting may be canceled if a quorum will not be present.

## ARTICLE VI — NOMINATIONS AND ELECTIONS

Section A. Elections:

1. Elections will be held -at the December Annual Meeting. The board members elected shall take office on January 1st of the following year.

Section B. Nominations:

1. A nominating committee, consisting of three members of which only one may be a board member shall be appointed by the Board of Directors, no later than September 15<sup>th</sup> of each election year.

2. The nominating committee shall present a list of at least one nominee who has agreed to serve for each office being vacated, to the Board of Directors before November 1 and to the general membership meeting in November.

3. Nominations may be made by the general membership from the floor at the Annual Meeting, provided each nominee has agreed to serve if elected. d. If after a good faith effort, a nominating committee cannot be formed, the Board of Directors shall present a list of at least one nominee who has agreed to serve for each office being vacated to the general membership meeting in November.

Section C. Voting:

1. Eligibility. All members in good standing (those members whose dues are currently paid in full) may vote in Society elections.

2. Voting shall be by voice, provided there is only one candidate for office. If more than one candidate is running for any one office, the voting shall be by written ballot. The candidate receiving the majority of the votes cast shall be declared elected.

ARTICLE VII - DISSOLUTION OF SOCIETY In the event of the dissolution of the Society, all salable assets shall be converted to cash. The monies of the Society shall be used to purchase genealogical materials for the genealogy division of a public library. Dissolution shall be in accordance with IRS 501(c)(3). Non-Salable assets shall be disposed of at the discretion of the board.

ARTICLE VIII - PARLIAMENTARY AUTHORITY The rules contained in Robert's Rules of Order, Newly Revised, shall govern the Society in all cases in which they are applicable, and which are not inconsistent with these Bylaws and any Standing Rules.

ARTICLE IX - AMENDMENTS These Bylaws may be amended at any Regular Meeting by a two-thirds vote of those voting, using the following procedures:

1. Proposals may be submitted in writing by any member to the Board of Directors at least one month prior to the meeting on which the Amendment is to be decided. 2. All such proposed Amendments, together with the recommendation of the Board of Directors, shall be presented to the membership at least one month prior to the Regular Meeting on which the Amendment is to be decided, and written notice shall be given to the membership one month prior to said meeting.

ARTICLE X - ADOPTION OF BYLAWS:

Upon the adoption of these new Bylaws they shall replace current Bylaws and the Officers and Directors at that time shall be the Board of Directors under the new Bylaws.

These Bylaws were adopted by the general membership of the Jewish Genealogical Society of Greater Orlando on December 3, 2013 at the regular meeting, and amended at the December 2, 2014 meeting.

JGSGO bylaws, as amended December 2, 2014